

PART A - Initial Equality Screening Assessment

As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality and diversity.

A **screening** process can help judge relevance and provide a record of both the process and decision. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions.

Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality and diversity
- whether or not equality and diversity is being/has already been considered, and
- whether or not it is necessary to carry out an Equality Analysis (Part B).

Further information is available in the Equality Screening and Analysis Guidance – see page 9.

1. Title

Title: Proposed revocation of disabled residents' designated parking places at various locations, Rotherham

Directorate:
Regeneration & Environment

Service area:
Transportation & Infrastructure

Lead person: Simon Quarta

Contact number: 01709 254491

Is this a:

☐

Strategy / Policy

☒

Service / Function

☐

Other

If other, please specify

2. Please provide a brief description of what you are screening

The revocation of a number of disabled residents' designated parking places which are no longer required, because the designated resident is no longer living at that address.

3. Relevance to equality and diversity

All the Council's strategies/policies, services/functions affect service users, employees or the wider community – borough wide or more local. These will also have a greater/lesser relevance to equality and diversity.

The following questions will help you to identify how relevant your proposals are.

When considering these questions think about age, disability, sex, gender reassignment, race, religion or belief, sexual orientation, civil partnerships and marriage, pregnancy and maternity and other socio-economic groups e.g. parents, single parents and guardians, carers, looked after children, unemployed and people on low incomes, ex-offenders, victims of domestic violence, homeless people etc.

Questions	Yes	No
Could the proposal have implications regarding the accessibility of services to the whole or wider community?		x
Could the proposal affect service users?	x	
Has there been or is there likely to be an impact on an individual or group with protected characteristics?	x	
Have there been or likely to be any public concerns regarding the proposal?	x	
Could the proposal affect how the Council's services, commissioning or procurement activities are organised, provided, located and by whom?		x
Could the proposal affect the Council's workforce or employment practices?		x
If you have answered no to all the questions above, please explain the reason		

If you have answered **no** to **all** the questions above please complete **sections 5 and 6**.

If you have answered **yes** to any of the above please complete **section 4**.

4. Considering the impact on equality and diversity

If you have not already done so, the impact on equality and diversity should be considered within your proposals before decisions are made.

Considering equality and diversity will help to eliminate unlawful discrimination,

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harassment and victimisation and take active steps to create a discrimination free society by meeting a group or individual's needs and encouraging participation.

Please provide specific details for all three areas below using the prompts for guidance and complete an Equality Analysis (Part B).

- **How have you considered equality and diversity?**

- Equality and diversity has been considered with the following key findings:

- **Key findings**

- The Equality Analysis has identified that the proposal primarily affects individuals with the protected characteristic of disability.
- No direct adverse impact has been identified, as the bays are no longer required by the original recipients. There is the potential for indirect impacts relating to perception of reduced provision and future demand.

- **Actions**

- Ongoing monitoring of requests for new disabled bays
- Review of any complaints or concerns following revocation
- Ability to reinstate or introduce new provision if demand arises
- Periodic review of disabled parking provision at a local level

Date to scope and plan your Equality Analysis:

21st May 2026

Date to complete your Equality Analysis:

21st May 2026

Lead person for your Equality Analysis:

Simon Quarta
Engineer

5. Governance, ownership and approval

Please state here who has approved the actions and outcomes of the screening:

Name	Job title	Date
Andrew Lee	Group Lead, Local Schemes, Road Safety and Traffic	1 st June 2026

6. Publishing

This screening document will act as evidence that due regard to equality and diversity

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has been given.

If this screening relates to a **Cabinet, key delegated officer decision, Council, other committee or a significant operational decision** a copy of the completed document should be attached as an appendix and published alongside the relevant report.

A copy of **all** screenings should also be sent to equality@rotherham.gov.uk For record keeping purposes it will be kept on file and also published on the Council's Equality and Diversity Internet page.

Date screening completed	21 st May 2026
Report title and date	Delegated Decision Report - Proposed revocation of disabled residents' designated parking places at various locations, Rotherham
If relates to a Cabinet, key delegated officer decision, Council, other committee or a significant operational decision – report date and date sent for publication	Publication date: 30 th June 2026
Date screening sent to Performance, Intelligence and Improvement equality@rotherham.gov.uk	4 June 2026